

Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

Meeting Minutes – September 11, 2023

Call to Order:

The Meridian Rural Fire Protection District Annual Budget meeting for September 11, 2023, was called to order at 4:00 p.m. by Commissioner Ward. Roll call was taken.

Roll Call:

Attendees: Commissioner Marv Ward, Commissioner Randy Howell, Commissioner Derrick Shannon, MFD Chief Kris Blume, MFD Deputy Chief Charlie Butterfield.

Approval of Agenda:

Motion was made and seconded to approve the meeting agenda. Agenda approved.

Approval of the Minutes:

Motion was made and seconded to approve the minutes from the August 21, 2023 annual budget hearing minutes. Motion approved.

Treasurer's Report: Provided by Commissioner Howell:

- Approve and pay bills as follows:
 - Check #5488, City of Meridian, \$130,439.12 July 2023 A,B,C Budgets, Invoice #2998
 - Check #5489, Fire Code Consultants NW, \$112.57 Inspections Fees, Invoice #MRFPD_August_2023
 - Check #5490, ICRMP, \$2,366.00 Liability Insurance, Invoice #08146-2024-1
 - Check #5491, Idaho Press Tribune, \$343.65 Legal Notice, Invoice AD#409101

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Meeting Minutes – September 11, 2023

- Check #5492, Kathleen Roma & Associates, \$354.17, Accounting and Payroll Services, Invoice #72308
 - Total of \$133,615.51 checks paid out this month
- Motion made by Commissioner Howell to accept and pay stated bills. Motion passed.
- LGIP \$5,785,465.14
- US Bank \$13,446.93
- Current net cash position is currently \$5,798,912.07
- US Bank Statement not received by meeting date.
- LGIP Statement received and reconciled August 2023
- Transferred \$445,000.00 from US Bank to LGIP account
- Line item budget for Idaho Fire District Commissioner Association. New survey out. Commissioner Howell will investigate to determine if belonging to association. Will report back results at a future monthly meeting.

Old Business:

- Station 7- 9/12/23 Grand Opening Ceremony. Festivities begin at 10am with news media then station dedication followed uncoupling ceremony and push-in ceremony. Station 7 land originally purchased by the MRFPD in 2018-2019. Station 8 is on budget and on construction timeline. Opening slated for November 2023. Chief Butterfield kudos for onboarding staff and construction management of both stations. Station 7 set for three (3) staff per shift. Design of station layout based on lessons learned over past construction plans.
- Moved Water Tender Apparatus and brush truck discussion to future meeting. Moved to future meeting.

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- Going forward. Either Chief Blume, Chief Butterfield, or Chief Reese will notify MRFPD Commissioners if there is an agenda item to be added to the agenda pertaining to ongoing MFD operations and or organizational needs.
- New Water Tender Apparatus is due to start construction but will have some delays due to current hurricane disruption of employees ability to get to and from work.
- Budget placeholder in the FY2024 MRFPD Budget for potential purchase and or upgrade of current Brusk Truck Apparatus. Discussion moved to future meeting.
- Chief Blume updated that MFD completed content for (internal) strategic plan and forecast the direction of MFD for the next 2 years, five year, and ten year plan. CFP updated annually and requires constant updates from MFD for budget allocations, staffing, and equipment needs.
- No other old business discussed

New Business:

- MRFPD District Sub-District maps. City of Meridian Clerk has no maps on file. Chief Butterfield does have copies and will supply digital and hard copies. Ada County Election board is requiring sub-district maps for future elections and planning.
- Commissioner Shannon recapped current Ada County Election process for future MRFPD elections. Reviewed email and process from Ali O'Brien. Commissioner Howell's election packet completed and certified with Ada County.
- Chief Blume discussed MRFPD Water Tower property opportunity to co-locate community risk reduction unit with Meridian Parks and Recreation doing a land-swap or potential purchase of the property. Future discussion on MRFPD property.

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- Chief Blume was notified by FEMA that MFD was selected to received an \$8.1M SAFER Grant for three-year staffing support of entry level fire fighters. If accepted it would be the largest staffing grant ever in the state of Idaho. Also if accepted, the plan would be to move MFD Engine Companies to a four (4) person staffing model which is an NFAP-17 standard for fire operations. This would be a huge improvement in support and service delivery of the MRFPD. MFD and the city/city council has to either accept or reject the grant by 10/1/23.
- No other New Business.

Motion was made by Commissioner Ward and seconded (Commissioner Howell) to adjourn the September 11, 2023, meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:42 PM MT.